Vivekanand School
D-Block, Anand Vihar, Delhi - 110 092

VS/SW/2026-27/Cir-104 Date: 24/10/2026

Half-Yearly Result PTM for Classes VI - IX & XI

Dear Parents,

Namaste!

We are pleased to inform you that the Half-Yearly Result PTM for **Classes VI - IX & XI** has been scheduled on **Saturday, 31st October, 2026**, from **8:00 AM to 1:30 PM**.
Parents are requested to meet the teachers as per the schedule mentioned below, based on their ward's roll number.

Meeting Schedule:
To ensure a smooth flow, the meeting timings havebeen scheduled according to the Roll numbers of the students as follows:
- Roll Numbers 1-25: 8:00 AM – 10:30 AM
LUNCH BREAK: 10:30 AM - 11:00 AM
- Roll Numbers 26 to the last roll number:11:00 AM – 1:30 PM

Important Points to Note:
1. You are requested to follow the given schedule according to your child's roll number and be punctual. Teachers will strictly adhere to the timings mentioned above and will not be able to meet parents outside their designated time slots.

2. It is mandatory to bring the access card to PTM.

3. It is mandatory for at least one parent to attend the Result Parent–Teacher Meeting (PTM) alongwith the child to receive the report card and discuss the child's academic progress with the teachers.

4. You are advised not to give the mobile phone in the hand of your ward while at school else the mobile will be confiscated for 6 months & the child will be suspended for 1 week.

5. You are advised to attend the PTM by carpooling to reduce traffic and car emissions and thus be a part of the solution to combat pollution.

6. Upon entering the classroom to meet a teacher, please write the serial number and your name on the sheet provided by the student volunteer. This will help you estimate the approximate waiting time.

7. If you are not present in the room when your turn arrives, your name will be struck off, and you will need to make a fresh entry on the same sheet and rejoin the queue upon your return.

8. As part of our “BOB” (Book over Browsing) Project, parents are encouraged to carry a book for reading during the waiting period.

9. The teacher seating arrangement for the PTM will be shared with you for your reference.

10. Kindly limit your discussion with each teacher to 7-8 minutes. If you require a more detailed conversation, please request an appointment to meet separately at a later date.

11. We kindly request all parents to wait in the designated waiting rooms to maintain decorum. Please spare sufficient time for the meeting and exercise patience while waiting for your turn. Maintaining a respectful and calm atmosphere is crucial for the benefit of all attending.

Please Note: If a parent doesn't arrive in their assigned time slot due to some unavoidable circumstances, their entry will still be recorded. However, preference will be given to parents whose time slot is currently active, even if they arrive after you. Your turn will only come when there are no other parents left to meet during their assigned slot.

We look forward to meeting you on **Saturday, 31 October, 2026**.

Warm regards.

Poonam Sharma
Principal (Officiating)